



Declaration of a Conflict of Interest

A conflict of interest exists when a member has a personal interest that impairs the independence of his or her judgment to the point that it tends to lead to the disregard of his or her public duty or interest and/or a member fails to adhere to the requirements set forth in the FDDC by Laws.

Should a conflict of interest arise, a member must rescue him or herself from any discussion, deliberation, and/or vote regarding the matter.

Employees of state agencies who serve in an official capacity as representatives of such agencies may rescue themselves to prevent conflicts with their agency policies. They may however provide comment on the underlying matter, taking care to limit their input to strictly informational purposes.

A member should only abstain from voting if he or she has a conflict of interest.

If the conflict is known, a member should complete a Declaration of a Conflict of Interest Form prior to the meeting or discussion.

If the conflict becomes apparent during discussions, the member should disclose the conflict and submit a completed Declaration of a Conflict of Interest Form within fifteen days.



NAME OF MEMBER: _____

MEETING: _____ DATE: _____

CHECK ONE THAT APPLIES AND SPECIFY CIRCUMSTANCE:

___ A. COUNCIL MEMBER COMPLETING THIS FORM DECLARES A CONFLICT OF INTEREST BASED ON A PERSONAL INTEREST THAT IMPAIRS THE INDEPENDENCE OF HIS OR HER JUDGMENT TO THE POINT THAT IT TENDS TO LEAD TO THE DISREGARD OF HIS OR HER PUBLIC DUTY OR INTEREST. SUCH MEMBER HAS ABSTAINED FROM DISCUSSION AND VOTE.

DESCRIBE THE CIRCUMSTANCE WHICH CREATES THE CONFLICT OF INTEREST BASED ON THIS DEFINITION:

___ B. COUNCIL MEMBER COMPLETING THIS FORM IS AN EMPLOYEE OF A STATE AGENCY WHO IS SERVING IN AN OFFICIAL CAPACITY AS A REPRESENTATIVE OF SUCH AGENCY AND DECLARES A CONFLICT OF INTEREST TO PREVENT CONFLICT WITH THEIR AGENCY POLICIES. SUCH MEMBER HAS ABSTAINED FROM VOTING AND DISCUSSION, WITH THE EXCEPTION OF PROVIDING COMMENT ON THE UNDERLYING MATTER WITH INPUT LIMITED TO STRICTLY INFORMATIONAL PURPOSES.

DESCRIBE THE CIRCUMSTANCE WHICH CREATES THE CONFLICT OF INTEREST BASED ON THIS DEFINITION:

SIGNATURE