

Questions Submitted For RFP # 2011-CD-9002 – Let's Get Everyone to Work

Questions submitted by Diane Wilkins Productions:

1. Please provide the anticipated length of each video, if known at this time?

Answer: *It is expected that total video for each one should be approximately one hour long, however it should be broken down into segments that can be played for specific audiences based on specific topics (such as Project SEARCH, school based enterprises etc.) The video targeting the university audience should be no longer than 45 minutes in total.*

2. Does the audience for the first video also include families of transition-age students?

Answer: Yes

3. How are the needs of the university-based audience for the third video different from the needs of the community partners audience the second video?

Answer: *The video intended for the university-based audience should be geared towards a teaching situation. Possibly have places an instructor can easily stop and have short class discussions and group the different examples of programs into similar segments (e.g. on-site school experiences, community work experience while still in high school [paid and unpaid], community work [paid only]).*

4. Who is the specific audience for the third video? Is it preservice students, faculty members, or staff at the university level who would be developing transition support projects?

Answer: It is a tool faculty members can use with preservice students.

- a. Is it intended to give college students in preservice programs specific step-by step instruction on their role in the transition process?

Answer: No, it is to give them examples of best practices in person centered planning transition programs around the state and a tool for professors to use to discuss the current trends in transition planning and employment. It should have a strong emphasis on what persons with disabilities can do rather than their limitations. Showcase the expectation that everyone can work.

- b. Is it intended to make them aware of legal requirements and of the importance of an effective person-centered transition process and to motivate them to be advocates for the successful transition of their students?

Answer: Yes

- c. Do you anticipate it will be integrated into formal coursework at the college level?

Answer: Yes

d. Is it intended to show university staff how to develop successful programs?

Answer: It is intended to be a tool they can use with their students to discuss best practices and teach about person centered planning and high expectations for people with disabilities.

5. Page 6 of the RFP state, "...to script dialogue to best capture how each programs operates, which broad entity to contact for further information and how to start a similar program in their community". Does this refer to all three videos, or to just the second video, or to the second and the third videos?

Answer: All three

6. On page 6 of the RFP the phrase "information on labor laws and transition IDEA information" appears. Does this refer only to the second video, or to all three?

Answer: It should be included in all three with a slightly different bent in each. Possibly work with The Florida Department of Education, Disability Rights Florida and/or the Universities of Excellences for up to date information and/or video clips.

7. On page 7 of the RFP there are references to "Advisory Committee" and "Project advisory committee". Are those the same? Will this committee(s) be formed by the FDDC or by the vendor?

Answer: Yes they are the same. FDDC will have some recommendations and some requirements as to who will be on this committee (i.e. the FDDC program managers, FDDC monitors etc.) and will have final approval of this committee. The grantee will have the responsibility of convening and conducting the meetings. This should be figured into your costs.

8. Is there a target end-date for completion of the project? Page 9 of the RFP mentions, "...each proposed funding year..." Is it anticipated that the project will take more than one year?

Answer: It is anticipated that this project will take one year. That language should have been omitted.

9. Where does the form entitled "RFP Form" appearing on page 15 of the RFP go in the proposal response?

Answer: After you provide the acknowledgement page, a title page and the table of contents you can insert the RFP form in order to provide the narrative required for the RFP.

Questions submitted by Michael Schwartz, President-Trailhead Productions, LLC

1. Is there as estimated or desired total running time for each of the three videos? In other words, approximately how long, in minutes, is each video expected to be?

Answer: Answer It is expected that total video for each one should be approximately one hour long, however it should be broken down into segments that can be played for specific audiences based on specific topics (such as Project SEARCH, school based enterprises etc.) The video targeting the university audience should be no longer than 45 minutes in total.

2. Should the budget assume potential days for reshooting or acquiring additional footage after the initial review of the first edited cut (“rough cut”) and subsequent drafts of the video before the completed product (the “final cut”) is delivered? In other words, is there the potential for supervising authorities within or external to FDDC to add more shoot locations or desired interviews after the scheduled production location shoots and interview have been completed?

Answer: Yes, it is possible

3. Is there an estimate with regard to how many hours per week or days per month a consultant will be expected to devote to this project?

Answer: That will be left up to the grantee as long as they get the video footage to do a quality job.

4. Will an FDDC representative be on site during location shoots and interviews to assure that all goals are met, or will the consultant hired/subcontracted by the provider be fulfilling this role?

Answer: Either of the FDDC program managers or monitors may be on site for some of the shooting, but it is the grantees responsibility to ensure all goals are met.

5. With regard to DVD copies, can you confirm that the total number of copies to be delivered by provider is 1000 per video, with 500 of those copies (also per video) to be distributed by the provider and 500 to be delivered to FDDC for distribution by FDDC?

Answer: Yes that is correct, however FDDC and the advisory group will determine who to distribute the 500 copies to.

6. With regard to a web link, will the provider be responsible for designing, maintaining or otherwise hosting a website for the completed videos, or will the videos be placed as content on the FDDC website?

Answer: The grantee will be responsible for providing the videos in a format that can be placed on the FDDC website. That is the only responsibility the grantee will have regarding the web link.