

Section 4:  
RFP SCHEDULE OF EVENTS  
AND DEADLINES

**SECTION 4: PROPOSAL SCHEDULE OF EVENTS AND DEADLINES**

ACTIVITY/EVENT	DATE	METHOD
RFP Released and Advertised	03/18/2011	FDDC's Electronic Notification System and Florida Administrative Weekly
Letter of Intent is requested by this date (although not mandatory)  Written questions due to FDDC	Prior to 4:00 pm EDT  04/08/2011	Submit to: Lisa Taylor, Chief Financial Officer Florida Developmental Disabilities Council, Inc. 124 Marriott Drive, Suite 203 Tallahassee, Florida 32301 - 2981 Phone: 850 / 488-4180 Fax: 850 / 922-6702
FDDC responses to offerors' written inquiries	Week of 04/11/2011	Responses to inquiries mailed to all offerors who submitted a letter of intent and posted at FDDC's website ( <a href="http://fdcc.org">fdcc.org</a> ).
Sealed RFP proposals due and Opened	Prior to 2 pm EDT 04/29/2011	<u>U.S. Mail, Express Mail, &amp; Hand Delivery</u> Submit to: Lisa Taylor, Chief Financial Officer Florida Developmental Disabilities Council, Inc. 124 Marriott Drive, Suite 203 Tallahassee, Florida 32301 – 2981
Mandatory Criteria Evaluation and proposal scoring begins	05/16/2011	Selection Committee Meets
Anticipated Posting of top ranked offeror RFP proposals (Posting is for 72 hours)	05/24/2010	Posted by written notice at: 1. Florida Developmental Disabilities Council, Inc. 124 Marriott Drive, Suite 203 Tallahassee, Florida 32301 - 2981 2. FDDC website ( <a href="http://fdcc.org">fdcc.org</a> )
Start contractual negotiations	05/31/2011	
Anticipated contract start date	06/21/2011	