



Florida Developmental Disabilities Council, Inc.
State Plan Committee Meeting
Executive Summary
May 17, 2018
Hotel Duval Autograph Collection, Tallahassee, FL

I. Approval of minutes from January 25, 2018 Meeting

The minutes from the January 25, 2018 meeting were approved.

II. Invitation for Proposals Pilot Project Outcomes

The State Plan Committee approved the Invitation for Proposals process as presented with the following new requirements:

- a. Add evaluation components/scoring measures to the scope of work/organizational capacity and work experience section to address the proposer's understanding of the project's need and purpose; and
- b. Add a requirement for a sample of work to projects with a primary end purpose of a written product or products.

The State Plan Committee also discussed changes from the Administration on Intellectual and Developmental Disabilities that impact Council's work across the country. Key issues relate to the delay in moving forward on new projects that resulted from the budget issues early in 2017 and uncertainty of future awards, and the new interpretation that Council's must encumber funds and end the period of program performance within two years, rather than the historical three year time period. Our Council will have much work to do in order to meet these new requirements. An August meeting of the State Plan Committee will be held to assist with addressing concerns through intense planning. Approval of the new Invitation for Proposals process will also assist in meeting these new requirements.

III. State Plan Midpoint Outcomes

The Deputy Director of Programs provided a presentation on outcomes and progress to date on the Council's state plan goals and objectives, particularly focusing on new information and achievements since the September 2017 meeting.

IV. Approval of Implementing Activities Funding Proposals

The State Plan Committee approved five funding proposals for a total of **\$365,792**.

The Implementing Activities Funding Proposals approved were

A. Employ Me 1st

Brief Description: The purpose of this initiative is to provide support to Florida's Employment First efforts, including implementation of the Interagency Collaborative Agreement; dissemination of information to the grassroots group; enhancement and maintenance of the Employment First Florida website; and support to previously established and new local level collaborative teams.

The requested and approved amount was \$125,000.

B. Employment First Collaborative Training Initiative

Brief Description: This project will provide extensive provider training to diverse areas of Florida and mentoring to agency and organization leadership for development of transformative models that result in a system that supports Florida's Employment First philosophy.

The requested and approved amount was \$150,000.

C. Partners in Policymaking

Brief Description: The purpose of this initiative is to provide for a coordinator for the Partners in Policymaking program, who is responsible for all aspects of the planning and execution of the 2018 class and preliminary planning for the 2019 class as well as the development and implementation of activities focusing on the Florida graduates of the program.

The requested and approved amount was \$31,000.

D. Waiver Provider Compensation Stakeholders Workgroup

Brief Description: This initiative will continue the work and collaboration of the Year 1 Waiver Provider Compensation Stakeholders Workgroup.

The requested and approved amount was \$50,000.

E. Workforce Collaborative Training Initiative Addendum

Brief Description: In order to conduct a truly comprehensive review of all available training programs, the Provider has established a cost of \$10,800 in additional staff time and purchase of training programs to meet the needs of the project. Staff travel budgeted at \$1,008 will not be used, so the \$1,008 in travel will be shifted to cover a portion of staff salary and training program cost. The project is requesting additional FDDC funds in the amount of \$9,792 to cover the difference in order to purchase and review professional training programs available from other states and private companies.

The requested and approved amount was \$9,792.

V. Significant Project Issues (if applicable):

Concerns emerged several months ago with a lack of understanding of the purpose of the Elementary through Postsecondary Transition project, which resulted in delays with the provider's work, but a conference call and intensive monitoring have resolved previous concerns.