



Potential Conflicts of Interest for Consideration for Council Member Opportunities

Conflicts of interest may occur when:

<p>1. Members of the Council and/or their family members who:</p> <ul style="list-style-type: none"> a. Sit on another board(s) whose organization applies for funding from the Council b. Sit on another board whose organization receives funding from the Council c. Work directly for an organization that receives funding from the Council d. Have family foundations/sit on boards of foundations who, through affiliation, are indirectly associated with Council funded projects. e. Indirectly benefit from Council funding/programs 	<p>I am a member of the Council who is a member of the Board of Directors of another organization who has applied for funding from the Council. What do I need to do as a member of the Council?</p> <ul style="list-style-type: none"> • Avoid serving on any Invitation for Proposal review committee or standing committee of the Council that influences or makes decisions on funding (i.e., Executive, State Plan). • Have completed and updated all the Council's non-disclosure and conflict of interest forms.
	<p>I am a member of the Council who is a member of the Board of Directors of another organization who receives funding from the Council. What do I need to do as a member of the Council?</p> <ul style="list-style-type: none"> • You must resign from either the Council or as a Board Member of an organization that is funded by the Council.
	<p>I am paid by the organization who receives funding from the Council. What do I do as a member of the Council?</p> <ul style="list-style-type: none"> • You must resign from the Council.

	<p>I am aware of information that I am privy to as a Council member that has not been made public, such as, programmatic ideas and dollars that would be made available, and I want to use my knowledge to inform others. What is my role as a Council member with this information?</p> <ul style="list-style-type: none"> • The Council serves as a public governmental entity under Florida Sunshine. • When the information is made public, that information can be shared with those you feel may be interested in applying to or participating in. • You must recuse yourself from any decisions made so you do not appear as having undue influence on other Council members' decisions. • Prior to the information being public, you must not share that information with anyone you know because it can be the appearance of a conflict called an indirect benefit to you or someone you know, are related to, or serve with, etc. • You must have a non-disclosure/confidentiality agreement signed with the Council.
<p>2. Members appointed to the Council from State Agencies, University Centers of Excellence on Developmental Disabilities and Organizations who</p> <ol style="list-style-type: none"> Influence the direction of how Council dollars are spent Receive dollars directly or indirectly through the Council Influence the direction of how Council programs are implemented/directed (e.g., public policy/legislative decisions) Conflict with any legislative, public policy or appropriation direction the Council may initiate 	<p>I am an appointed member to the Council from a DD Act partner affiliation such as Protection and Advocacy or University Center of Excellence on Developmental Disability. What do I need to pay attention to as a member of the Council?</p> <ul style="list-style-type: none"> • Disclose any conflict you believe you may directly or indirectly have with the Council. • Be sure you have signed the Council non-disclosure/confidentiality and conflict of interest forms.
	<p>I am an appointed member or designee to the Council from one of the designated state agencies identified in the federal DD Act. What do I need to pay attention to as a member of the Council?</p> <ul style="list-style-type: none"> • Avoid being on any standing committee that makes policy or funding decisions for the state or federally (i.e., Public Policy) • Avoid serving on a standing committee that makes decisions about funding (i.e., Executive) • Disclose any conflict - you may directly or indirectly have with the Council. • Be sure to update your Council non-disclosure/confidentiality and conflict of interest forms.
3. Other conflicts (perceived)	<p>I am appointed to the Council as either a person with a developmental disability (self-advocate), a family member of someone with a developmental disability, a representative of a provider</p>

<p>a. Advocacy for I/DD issues while serving in additional roles outside of the Council (e.g., provider, cross purpose advocacy)</p> <p>b. Insider information used to the Council-member advantage with other organizations</p> <p>c. Sole source funding to outside entities that had some type of previous involvement with the Council work (i.e., perception of influence).</p>	<p>agency and/or an agency that serves persons with developmental disabilities; and my role with any other organizations I am affiliated with is as an advocate or spokesperson in an official or unofficial capacity (i.e., as an officer, on a committee, serve as a lobbyist, part of legislative affairs/public policy). What are the pitfalls for me as a member of the Council and what should I avoid?</p> <ul style="list-style-type: none"> • Council members must represent the best interests of the Council as a whole and refrain from promoting any personal or professional interests. • Avoid getting yourself in any situation where you are wearing several hats and the listener will not be able to differentiate who you are representing (e.g., especially if you are a member of another organization who advocates, serves as a lobbyist for another organization). Even if you state what role you are representing, it can be perceived as different. • Avoid being an officer of the Council, unless you resign from any other role with any other organization/board/committee directly funded by the Council • Avoid chairing any standing committee of the Council
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