



Nominating and Voting Procedures

Elections

Elections shall be held as needed during the last meeting of the federal fiscal year. All elected and appointed members shall begin their terms of office on October 1. If the Chairperson is running for an office, then he/she shall appoint a member who is not seeking an elected position to serve as an Elections Liaison and conduct the elections.

The Executive Committee shall function as a Nominating Committee to develop a slate of proposed officers. The proposed slate will be circulated electronically and by U.S. postal service to Council members at least forty-five (45) days in advance of the September Council meeting when the elections will be held.

Nominations

Council members may nominate themselves or another Council member for any office. Every nomination must be accompanied by a Consent to Serve in an Elected position form signed by the nominee that states that the person being nominated agrees to the nomination and is willing to serve, if elected.

Council members will have the opportunity to submit additional nominations for any office in advance of the September Council meeting, provided that those nominations are accompanied by a signed Consent to Serve in an Elected position form stating that the person agrees to be nominated and will serve if elected. Such additional nominations must be submitted to the FDDC office thirty (30) days prior to the meeting.

Voting

Paper preview ballots will be prepared for voting at the September Council meeting and distributed prior to the meeting. The Council Chair or the Elections Liaison will count the votes along with a staff member.

Committee Participation

The Council is seeking committee members who can serve most effectively without any conflicts of interest. Council members who would like to participate on committees should be free of any conflict of interest that would interfere with the proper performance of the responsibilities of a committee member (such as voting on funding for a project).

Council members seeking committee membership must have the capacity and desire to represent the best interests of the Council as a whole and refrain from promoting any personal or professional interests, employer's interests, or those of a third party. Council members should identify potential committee members who will strengthen the Council and remedy any perceived deficiencies in fulfilling specific criteria including, but not limited to skills, experience, expertise, and backgrounds and preferably, knowledge about and/or experience with persons with developmental disabilities to enhance the effectiveness of the Council.

As stated in the Conflict-of-Interest Guidelines, no one with a disclosed conflict of interest may participate in the screening and/or selection for grants/contracts or vote on relevant funding decisions regarding that entity.

As noted in the Invitation for Proposals (IFP) Scoring and Selection Protocol, a Council member who was asked to provide names of potential proposers during the targeted solicitation process is not eligible to provide input during the State Plan Committee selection process.

Updated 01/08/2022