

Invitation for Proposal 2022-AS-7000 Scoring Rubric

Title: Research for a Statewide Access to Services Information System
Internal Evaluation Form

Scoring Rubric					
	Maximum Raw Score Possible		Weight Factor	=	Maximum Points Possible
1.1 The proposal clearly demonstrates an understanding of the need and purpose of the project.	5	X	2	=	10
2.1 The offeror has relevant experience collaborating and facilitating diverse stakeholder groups (experience working with individuals with disabilities and/or their family members preferred) as indicated in Preferred Qualifications, Scope of Work and Services to be Provided, and demonstrated in the proposal including the discussion of relevant work experience and/or work samples.	5	X	2	=	10
2.2 The offeror has relevant experience in planning and conducting a state-wide research project including focus groups and/or structured interviews as indicated in Preferred Qualifications, Scope of Work and Services to be Provided, and demonstrated in the proposal including the discussion of relevant work experience and/or work samples.	5	X	3	=	15
2.3 The offeror has relevant experience in project management as indicated in Preferred Qualifications, Scope of Work and Services to be Provided, and demonstrated in the proposal, including the discussion of relevant work experience and/or work samples.	5	X	1	=	5
3.1 The work plan submitted with the proposal provides specific details of proposed plans for implementing the scope of work, including timelines and identification of staff who will perform and provide oversight for the scope of work within the Research for a Statewide Access to Services Information System Work Plan Template.	5	X	6	=	30
4.1 The proposal includes a proposed line-item budget, accompanied by a detailed budget narrative.	5	X	1	=	5
4.2 The budget narrative explains and demonstrates that each entry on the line-item budget sheet is allowable, reasonable, and necessary.	5	X	2	=	10
4.3 The budget and budget narrative present a cost-effective funding level for achieving the purpose of the project.	5	X	1	=	5
4.4 The budget fully addresses the scope of work.	5	X	2	=	10
TOTAL:			100		