|  | Start  | Completion  | Responsible Party | Comments  |
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| Key Activity:1. ***Establish and convene a steering committee comprised, at the minimum, of the Council, the Mailman Center at the University of Miami, the Florida Center for Inclusive Communities at the University of South Florida, and Disability Rights Florida who will advise on all facets of the service delivery system.***
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| Action Steps: |  |  |  |  |
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| **1a. Facilitate a minimum of four remote meetings.**  |  |  |  |  |
| Action Steps:  |  |  |  |  |
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| **1b. Solicit input and assistance from the Steering Committee on all facets of work.** |  |  |  |  |
| Action Steps:  |  |  |  |  |
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| Key Activity: ***2. Plan and conduct an Access to Services through Knowledge (ASK) state-wide research project designed to identify key community resources along the lifespan.*** |  |  |  |  |
| Action Steps:  |  |  |  |  |
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| **2a*. Utilize focus groups and/or structured interviews*** ***to work with families of individuals with I/DD across the lifespan in Florida’s 15 Family Care Council areas to:**** 1. ***Discover the types of services needed by families.***
	2. ***Catalog and report on existing ways that families access and share information including web-based platforms.***
	3. ***Determine elements that would strengthen the usefulness of the information to families and the barriers they face when trying to locate resources (including those found on web-based platforms).***
	4. ***Identify key community resources across all life stages.***
		1. ***Include public, private, for-profit, and nonprofit community-based organizations that deliver services (e.g., hospice offering respite; YMCA offering free yoga classes; senior center offering craft activities, meals) in all 67 counties.***
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| Action Steps:  |  |  |  |  |
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|  **2b. Present research findings to the Council.** |  |  |  |  |
| Action Steps: |  |  |  |  |
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