

Florida Developmental Disabilities Council, Inc.
Full Council Meeting Minutes
January 27, 2022

Thursday, January 27, 2022

Members Present: Kevin Johnson, Chair, Dick Bradley, Sarah Goldman, Elly Hagen, Cherie Hall, Eddie Hall, Laurie Harlow, Dennis Hart, Yolanda Herrera, Kevin Johnson, Sue Kabot, Jack Kosik, Jan Pearce, Elizabeth Perkins, Tom Rice, Frank Shalett, Jean Sherman, Peter Sleasman, Kali Wilson, Victoria Zepp

Members Absent: Lisa Miller, TJ Moon, Frank Shalett

Staff Present: Valerie Breen, Kristen Conlin, Sheila Gritz-Swift, Margaret Hooper, Vanda Jenkins, Jamie Mayhersohn, Lisa Taylor and Kristin Vandagriff

Others Present: Robert Karch, Christina Leckinger, Antoinette Williams, Kira Houge, Kimberly Quinn and Marty Norris

The face-to-face committee meetings were held via Zoom on Thursday, January 27th from 9:00 am – 2:00 pm. The full council meeting was held on Thursday, January 27th via Zoom from 2:30 pm – 5:00 pm.

- I. Roll call was taken by Jenkins and quorum was established. Johnson called the meeting to order at 2:32 p.m. **Approval of the Minutes**

Action Taken: Hart made a motion to accept the September 23, 2021, minutes with no corrections. Perkins seconded. Motion passed unanimously.

- II. **Chair/Vice-Chair Report**

Johnson provided his Chair report, which included thanking the Council for the confidence in his leadership for the next two years and recognition of staff leadership and accomplishments. Hall provided his Vice Chair report thanking the Council for their support and recognizing the work of FL SAND and self-advocates.

- III. **Executive Director Report/State Plan Outcomes 2017-2021**

Breen presented on the upcoming activities of the Council. She reviewed the “Pay Fair for My Care” campaign message and website, which will be further promoted during the Council’s virtual Developmental Disabilities Awareness event February 9th. She also provided legislative updates, discussed the Council member reference manual and briefly mentioned the new Task Forces to be addressed in further detail during the Friday orientation meeting.

- IV. **State and Sister Agency Reports**

Reports were provided by Christina Leckinger, Agency for Healthcare Administration, Kira Houge, Department of Elder Affairs, Barbara Palmer, Agency for Persons with Disabilities, Antoinette Williams, Vocational Rehabilitation, - Robert Karch, Department of Health, Christina Whitfield, Florida Department of Education, Bureau of Exceptional Student Education, Jean Sherman, Mailman Center, Elizabeth Perkins, Florida Center for Inclusive Communities and Cherie Hall, Disabilities Rights Florida.

V. Public Policy Committee Report

Refer to attached Public Policy Committee Summary Report presented by committee Chair, Sarah Goldman.

VI. State Plan Committee Report

Refer to attached State Plan Committee Summary Report presented by committee Chair, Jean Sherman.

VII. Finance Committee Report

Refer to attached Executive Committee Summary Report presented by committee Chair, Dennis Hart.

VIII. Executive Committee Report

Refer to attached Executive Committee Summary Report presented by committee Chair, Kevin Johnson.

Public Comment

None

The meeting was adjourned at 4:55 p.m.

FLORIDA DEVELOPMENTAL DISABILITIES COUNCIL, INC.

**Public Policy Committee Report
January 27, 2022**

The Public Policy Committee met this morning and we discussed updates on the Council's Legislative Platform which includes the **Pay Fair for Care Campaign** which is underway. The Senate appears to be amenable to raising Personal Supports to 15 dollars an hour. We discussed the secondary legislative issue of **Supported Decision Making** which has been moved to the section of statute 393.0 for developmental disabilities.

We have sponsors for the **Social Services Estimating** bill that the Council initiated a couple of years ago. We hope to see some movement on this bill that would include the iBudget waiver in the social service estimating process.

Decision items that were considered by the Public Policy Committee included the following secondary legislative issues.

1) Consideration of SB 390 by Book and HB 235 by Plascencia

This bill prohibits school personnel from using mechanical restraint on students with disabilities. This does not apply to school resource officers, school safety officers, school guardians, or school security guards as described in s. 1006.12, who may use mechanical restraint in the exercise of their powers and duties to restrict students in grades 6 through 12. **The Public Policy Committee voted to support this bill.**

2) Consideration of HB 015 by Tant and SB 236 by Jones

This bill revises definition of term "exceptional student" to include additional students with developmental delays ages birth through 9 years or through the student's completion of grade 2, whichever occurs first (current law includes up to age 5). **The Public Policy Committee voted to support this bill.**

3) Consideration of HB 155 by Valdes and SB 1068 by Jones

This bill provides students who have been awarded certificate of completion are eligible to enroll in workforce education programs. The bill also requires identification of such programs by Charter Technical Career Centers and the bill requires students who will be awarded certificate of completion to be advised of their educational options. **The Public Policy Committee voted to support this bill.**

4) Consideration of SB 1040/SB 1042 by Brodeur and HB 733/HB 735 by Plascencia

HB 733 has been replaced with PCB 733. Now, instead of an APD list, if an individual receives the "D" identifier on his or her identification card, such information shall be included through the Driver and Vehicle Information Database and available through the Florida Crime Information Center system.

The Public Policy Committee voted to oppose this bill.

Virtual Developmental Disabilities Awareness Day is scheduled for February 9, 2022!

FLORIDA DEVELOPMENTAL DISABILITIES COUNCIL, INC.

State Plan Committee Report January 27, 2022

I. Approval of minutes from September 23, 2021 Meeting

The minutes from the September 23, 2021 meeting were approved with an attendance correction for Jack Kosik to reflect him present at the September meeting.

II. Orientation to State Plan Committee Member Roles

Dr. Jean Sherman provided an orientation to roles and responsibilities of State Plan Committee members, noting that the State Plan Committee is made up of the Chair and Co-Chair of the Task Forces.

Dr. Sherman noted that as Task Force leaders, key oversight on behalf of the Council with staff will include monitoring our various funded projects and identifying content and/or issues that need to be reported to the full State Plan Committee. This is important because the full State Plan Committee's role is to:

- Monitor and advise the full Council on how we are spending and investing our dollars.
- Ensure that our programmatic investments are meeting the overall goals and initiatives set forth under our 5-year state plan.
- Ensure that we are within our overall budgetary guidelines annually for our programs and contracts.
- Make decisions as to whether a contract/provider is doing the work we need and whether we need to make changes.

III. IFP State Plan Committee Selection Review/Roles

Dr. Jean Sherman described another major role of the State Plan Committee, which is serving as the final selection committee for the funding proposals that rise to the top based on our scoring committee scores and overall risk to the Council. She shared that we have changed several processes related to how the Council obtains scores for IFPs, and Valerie Breen subsequently described the new External Review Committee process, noting the following:

- We will be using external reviewers, rather than Council member reviewers.
- This shift allows us to 1) pay reviewers; 2) establish a larger pool of reviewers to choose from, assisting with averting conflicts of interest; and include and expose new people to the Council, who may ultimately seek to apply as Council members.
- We established a pool of at least 55 potential reviewers.
- The scoring committee meeting may be held remotely via external reviewers, which would not have been an option for Council member reviewers under the Governor's guidelines per our attorney.

Dr. Sherman shared that staff issued five Invitation for Proposals in December 2021 and responses were due January 19, 2022. She additionally shared the following:

- The cumulative amount for the five IFPs issued by the Council was \$2.1M.
- Two of the 5 Invitation for Proposals were responded to with a total of two proposals each.
- External Scoring Committees are being convened to review proposals in early February.

After the proposals are scored, Valerie and Lisa will conduct a risk assessment. Once this is completed, the State Plan Committee members will receive the following information for review prior to the State Plan Committee IFP Selection meeting:

- **Risk Assessment for the Top Proposal** which will include: 1) the score, 2) the self-assessment of risk, 3) the inherent assessment of risk, and 4) any prior performance ratings for those who had done work with the Council in the past.
- In addition, what will accompany the Risk Assessment form is the **State Plan Committee IFP Summary Report**. This report is new and is designed to provide a bit more information on the proposals submitted for each IFP and how they were ranked.

Valerie Breen shared and reviewed both key documents.

Based on State Plan Committee members availability, the State Plan Committee IFP Selection meeting was confirmed and will be scheduled for March 2, 2022 at 3:00 p.m., which will be one day in advance of the originally plotted schedule.

Dr. Sherman also shared plans for moving the other three IFPs for which no responses were received into sole source solicitation mode. Valerie Breen and staff provided additional information on why it is essential that we now move these to sole source solicitation, rather than another round of competitive solicitation. The time-sensitive urgency of obligating and completing the period of performance based on the federal government's shift from three years to two years is the major driving factor in why we must now move to sole source solicitation.

FLORIDA DEVELOPMENTAL DISABILITIES COUNCIL, INC.

Finance Committee Report

January 27, 2022

Action Items:

1. Approved minutes from the 9/23/21 Finance Committee meeting.
2. Approved the Audit for the fiscal year ending 9/30/21. FDDC has an annual audit by independent CPAs in accordance with our grant award agreement. FDDC received an unmodified opinion which is the highest opinion that can be received.

Review/Discussion:

1. Reviewed the Administrative Expenditures Budget to Actual Report for 10/01/21 through 12/31/21. Line items were highlighted with details and the overall administrative spending in line with the budget.

Florida Developmental Disabilities Council, Inc.

Executive Committee Report

01/27/22

The meeting was convened at 12:30 p.m. by Chair Johnson and quorum was established.

The committee adopted the minutes from our 2021 Executive Committee meetings held on September 23rd and November 16th.

The committee then reviewed a total of 13 applications sent through our Council portal for consideration to apply to be on our Council. The Council currently has 3 seats open for persons with Developmental Disabilities. The Council also needs to ensure it has candidates for the future for parents, family members or guardians with children under the age of 18 with a developmental disability.

After discussing and rating each application, two applicants with a developmental disability were recommended to move forward for an interview by the committee and five family members with a child with a developmental disability were recommended to move forward to interview by the committee.

It was decided that the committee would prioritize interviewing the applicants for the open seats for a person with a developmental disability in the next month, and plan to interview parents of children with developmental disabilities later in the year, since no seats are vacant on the Council in this category.

Furthermore, the committee members discussed the need for more diversity geographically and what other groups we could engage to promote the council application process. The committee cautioned, however, that we must make clear that just because a person applies does not mean they would necessarily move forward for consideration and even if they are moved forward to the Governor's office for consideration it may be a long delay before being considered.

We adjourned our meeting at 1:48 p.m.

Florida Developmental Disabilities Council, Inc.
Orientation Task Force Minutes
January 28, 2022

Friday, January 28, 2022

Members Present: Kevin Johnson, Chair, Dick Bradley, Sarah Goldman, Elly Hagen, Cherie Hall, Eddie Hall, Laurie Harlow, Dennis Hart, Yolanda Herrera, Sue Kabot, Jan Pearce, Elizabeth Perkins, Tom Rice, Jean Sherman, Kali Wilson, Victoria Zepp

Members Absent: Lisa Miller, TJ Moon, Frank Shalett, Kali Wilson, Victoria Zepp

Staff Present: Valerie Breen, Kristen Conlin, Sheila Gritz-Swift, Margaret Hooper, Vanda Jenkins, Jamie Mayhersohn, Lisa Taylor and Kristin Vandagriff

Others Present: Robert Karch, Christina Leckinger, Kira Houge, Kimberly Quinn, Tamara Oates

The meeting was held via Zoom on Friday, January 28th from 9:00 am – 1:30 pm. This portion of the Council meeting was used to orient Council members on the new Task Forces and discuss the purpose and responsibilities.

Roll call was taken by Jenkins and quorum was established. Johnson called the meeting to order at 9:05 am.

Breen presented the Task Force orientation Power Point. Then each Task Force met for 45 minutes sequentially in the following order:

I. Self-Advocacy Leadership

This Task Force is chaired by Eddie Hall. Refer to the attached power-point on details of this Task Force.

II. Access to Services

This Task Force is chaired by Elly Hagen. Refer to the attached power-point on details of this Task Force.

III. Home & Community Based Services

This Task Force is chaired by Kali Wilson. Refer to the attached power-point on details of this Task Force.

IV. Aging Caregivers

This Task Force is chaired by Elizabeth Perkins. Refer to the attached power-point on details of this Task Force.

V. Emerging Issues

This Task Force is chaired by Jan Pearce. Refer to the attached power-point on details of this Task Force.

Public Comment

None

The meeting was adjourned at 1:31 p.m.