

**Questions Received for
RFP 2015-SA-13400 Florida SAND & Local Grassroots Groups**

1. What are the dates of the 2016 conference? If the date is not set, is there a preferred month? Can we review the most recent conference budget prior to proposal submission? How many people attended the most recent conference?

Answer:

The 2016 conference dates have not been selected. Florida SAND is considering a timeframe within the Spring/Summer of 2016. The most recent conference budget is below.

| Category | FDDC Funds | Provider Match | Total Cost |
|---|-------------------|-----------------------|-------------------|
| Personnel | | | |
| Project Director | \$1,750 | \$3,000 | \$4750 |
| Project Manager | \$1,250 | \$2,000 | \$3250 |
| Advisor Liaison | \$250 | \$250 | \$500 |
| Communications Manager | \$750 | \$1,000 | \$1,750 |
| Self-Advocate Advisor | \$250 | \$1,000 | \$1,250 |
| Accommodations and Supplies: | | | |
| Meals (\$40 per day, for two days) | \$3,840 | | \$3,840 |
| Sleeping rooms (\$99 per night for two nights) | \$9,504 | | \$9,504 |
| Transportation (average per person mileage costs of \$117.50) | \$5,640 | | \$5,640 |
| Printing and conference supplies | \$782 | \$750 | \$1,532 |
| Total | \$24,016 | \$8,000 | \$32,016 |

Approximately 120 people registered to attend the 2014 Conference.

2. Could you provide more specific information on or examples of what might be expected in the following Statement of Work items, in particular terms referenced in bold?
 - 1.a. (bullet #2) Further Development of Florida SAND nonprofit organization through necessary provisions of **technical assistance and training?**
 - 1.c. *Providing direct assistance and technical support on the SABE and Disability Rights*

*Florida grant activities; assisting board with work plan, assignment of responsibilities, **implementation and reporting on deliverables in agreements.***

(Where might we access the SABE and Disability Rights Florida grant contracts and/or agreements?)

Answer:

Florida SAND is a 501(c)3 organization with a Board of Directors and desires to build its capacity to fundraise and/or obtain grants to support its activities as the statewide self-advocacy organization. The organization's agreements with Self Advocates Becoming Empowered (SABE) and Disability Rights Florida, respectively, require Florida SAND to engage self-advocates in training and education and assist the organization in furthering its mission of creating community awareness and promoting inclusion. The proposer should offer strategies it would employ to support and facilitate Florida SAND's goal of functioning effectively as a non-profit organization and meeting the aforementioned obligations of its existing partnerships. A description of the SABE grant, Our Community Standing Strong, can be found at <http://www.sabeusa.org/projects/our-community-standing-strong/>. Florida SAND's agreement with Disability Rights Florida provides for the Project Vote training to be offered to self-advocates. A description of this program can be found at <http://www.sabeusa.org/govoter/>.

3. Are the **reimbursements** referenced in Statement of Work item 1.h. to come from this project's budget? If so, how many people do you anticipate will be needing authorizations?

Answer:

The reimbursements must come from the project budget and have typically been inclusive of conference and regional meeting travel and cost. Florida SAND reportedly has approximately 300 members. Groups vary greatly in the number of members who travel on behalf of Florida SAND and in their capacity to fund travel expenses from their group budgets without seeking reimbursement from the project. The number of people needing authorization in the future cannot be anticipated at this time.

Thirty-seven travel authorizations have been processed by the Council thus far in FY 2014-2015; 28 reimbursements have been made to groups or individuals for travel to annual conferences and regional meetings. Reimbursements may be issued to an individual or a group; when the reimbursement is made to the group, the travel costs of multiple members are included in one reimbursement.